



# Job Description

## Team Leader



7. Proactively identify, lead and resolve problems/barriers through lateral independent thinking and innovative generation of ideas and solutions.

### **Principal Responsibilities: Quality**

1. Lead laboratory operations associated with technology partnering projects
2. Ensure tasks performed in the laboratory by team members are completed according to relevant quality and health & safety practices.
3. Ensure laboratory equipment is fully functional, calibrated and serviced regularly and that laboratories are supplied with necessary consumables and reagents. Ensure that all relevant laboratory equipment has annual OQ/PQ performed.
4. Ensure that all project data is accurately recorded and appropriately archived, and all data officially reported to stakeholders is QC and QA checked.
5. Maintain and develop state of the art knowledge applicable to existing and future processes and maintain up-to-date knowledge on formulation sciences.
6. Ensuring that all interactions and engagements are carried out with the highest ethical and professional standards and that all work is accomplished with the highest quality.
7. Drive and maintain Quality Control and Quality Assurance to the required standard.

*The above duties and responsibilities are not an exhaustive list and you may be required to undertake other reasonable duties compatible with your experience and competencies.*

*This Job Description may be varied from time to time to reflect changing business requirements.*

### **Education & Experience**

- A BSc, MSc or PhD in Life Sciences or equivalent
- Significant experience (5+ years) of working within the pharmaceutical industry or related discipline (preferably with in depth formulation knowledge and expertise)
- Recent knowledge and experience of working in a laboratory setting
- Experience in performing patent searches to ensure freedom to operate and patentability
- Proven experience of proactively setting and successfully managing budgets. Ensure the project scope matches the available budget.
- Experience of the development, qualification and validation of a range of analytical methodologies suitable for determining the quality, characteristics and stability of biotherapeutics.
- Line management experience
- Dynamic, flexible, self-motivated and able to work both individually and within a team
- Communication, planning, team working and organisational skills